

JOB DESCRIPTION

JOB TITLE: Starter **DEPARTMENT:** Golf

SUPERVISOR: Assistant Manager **EMPLOYMENT:** As Need

JOB SUMMARY:

To act as the control point where all players scheduled to play golf must start. To provide the service of starting guests/members in an orderly and timely fashion on the golf course assisting with tournament operations, rules and policies, pace of play. To provide a control point and accounting for supervising play.

DUTIES AND RESPONSIBILITIES:

1. This position will meet and greet all customers in a warm, friendly and professional manner.
2. This position will arrange cart fleet and players in proper starting order, and maintain order on the course.
3. This position assures guests' tee off on the proper course and at the proper tee.
4. This position will inform guests of course rules and regulations and keep a record of all rounds played, including cart usage. Making sure all players have receipts for their rounds of golf.
5. This position will keep the golf shop and the ranger informed as to the status of the first tee.
6. This position will attend to the practice area making sure it is setup for daily use.
7. This position collect, organize and submit all records of play.
8. This position will keep tee area and starter area clean, sweeping, dusting, and removing trash where needed.
9. This position will coordinate with ranger to keep fresh water and cups on the golf courses.
10. This position will assist cart fleet employees where needed.
11. This position will be responsible for starting, recording turn, start, and finish times making sure golfers coming off 9 green make the turn in responsible fashion and double check the accuracy of golf receipts.

12. This position will perform other duties as required.

SKILLS & ATTRIBUTES:

- Excellent oral communication skills.
- Enthusiastic, outgoing personality.
- Excellent customer service skills.
- Organized, able to work in a busy environment where the priorities are changing.
- Dedicated to improving their own skills and knowledge as well as those of the other team members.
- Team player.
- Energetic and professional.
- Standing or walking for long periods of time may be required.
- Position requires full attendance of scheduled hours are absolutely required for this position.

QUALIFICATIONS:

Minimum Requirements:

- Minimum grade 10

Preferred Requirements

- High School Diploma
- One year experience Ranger/Marshall busy facility

OTHER CONDITIONS:

It must be recognized that all specific duties cannot be listed and that responsibilities will change accordingly as the need arises. The Ranger/Marshall will be responsible for accomplishing unforeseen tasks that relate to assigned functions. As conditions warrant, this job descriptions shall be amended from time to time. Some Heavy Lifting is required. Flexible hours.

COMPENSATION:

- HOURLY : \$ 7.00 – \$ 9.00